2013 SHORT COURSES
Application Form

CENTRE FOR HEALTH POLICY, PROGRAMS AND ECONOMICS
Melbourne School of Population Health, The University of Melbourne

Courses below are held at the University of Melbourne, however, courses can be held at your workplace. All short courses held at the University will be fully catered.

**Short Course in Health Program Evaluation: “Scoping the Evaluation”**

On completion of this 3-day course participants should be better able to negotiate and scope their program evaluations, identify a range of evaluation purposes and approaches, choose the evaluation questions that matter, decide which outcomes to evaluate, and recognise the implications of poor question choice and a range of other factors on evaluation utilisation. Students will have an opportunity to work on a number of real life health programs including their own if they choose to. They will spend the third day developing a program logic of a workbased program of their choice, and identifying key evaluation questions and indicators. Please tick the course that you would like to participate in:

- [ ] FEBRUARY: Wednesday 20th, Thursday 21st and Friday 22nd
- [ ] JULY: Wednesday 24th, Thursday 25th, and Friday 26th
- [ ] NOVEMBER: Wednesday 27th, Thursday 28th and Friday 29th

**PLEASE COMPLETE THE FOLLOWING DETAILS FOR REGISTRATING or Expression of interest for either course.**

Title/Name: ....................................................................................................................................................

Postal Address: ...........................................................................................................................................

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Work phone: (       ) .................................................................................................................................

Fax: (       ) .............................................................................................................................................

E-mail: .......................................................................................................................................................

Organisation: ................................................................................................................................................

Qualifications: (Include Year) .........................................................................................................................

Evaluation Experience ................................................................................................................................

Reason for doing the course ............................................................................................................................

Application form: Short Course
A brief description of the health program(s) or areas for which you hope to apply the course learnings
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How did you find out about this course? ........................................................................................................
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Food preferences: (Please tick)

Any □ Vegetarian □ Gluten Free □

Halal □ Kosher □ Other please specify □

COURSE FEE
The full cost of the short course in Health Program Evaluation is $1,050 (GST incl) and includes course materials and handouts plus fully catered lunch, morning/afternoon teas.

COURSE CANCELLATION:
Should we need to cancel a course (for whatever reason) we will be prepared to reimburse, or postpone, course costs (whichever the participant prefers) but not flights and accommodation costs (students (especially international and interstate students) should take out travel insurance to cover this unlikely occurrence).

PAYMENT
Preferred method of payment is via eCart. If any problems please contact Joy Yeadon (see below for details).

PAYMENT INCLUDED WITH APPLICATION FORM: (Please tick)
Cost of course: $1,050 (GST incl)

Yes □ No □

TO SECURE YOUR PLACE: Your enrolment will be tentatively registered but not confirmed until final payment has been received. A cancellation fee of $100 will apply for late withdrawal – within ten (10) days of course commencement. Both minimum and maximum student numbers apply. Please return/email application form and payment to:

Joy Yeadon  
Centre for Health Policy, Programs and Economics  
Melbourne School of Population and Global Health  
The University of Melbourne  
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